

## CAMS Manager Meeting Minutes

**Name of group holding the meeting:** CAMS Managers

**Who called the meeting:** Bob Bair

**Date:** 4/8/04

**Time:** 11:00

**Place:** CAMS Support Center

### **Attendees:**

John Sansing (OFM)  
Bill Starr  
Ken Pooton  
Scott Montgomery (NIST)  
Carolyn Marrazzo (NOAA)  
Jim Aikman (Census)  
Ghee Tara (EDA)

### **Agenda:**

Status of CSC Activities  
Bureau plans for technology migration  
Recompete  
Other Bureau topics

### **Key issues or topics addressed:**

**JFMIP Test:** The CSC has mapped JFMIP scripts to CAMS to see variances. The CSC plans to run the test June 1-15 and the results lead into planning for future systems support.

**Technology Migration:** NOAA is having printing and disbursement problems and they sent ARs to the CSC – solutions are not working. The CSC will have SystaLex look into the problem today. The bureaus requested weekly migration deployment meetings to facilitate meeting the 9/30/04 bureau implementation date.

EDA won't complete the technology migration by 9/30; maybe by 12/20.

**Central Contractor Registry (CCR):** The CSC awarded a contract to Global Computer Systems to modify their program and integrate it with CAMS. There will be a daily manual download until an automated process is developed. The CSC is in the process of updating the requirements document. Part 1 of the project will be to get software and do reconciliation process.

**224:** The CSC is working on updating the requirements. NIST will do the programming and the CSC will update the Core CFS. We need this for JFMIP compliance. The goal is to have this in production by September 30, 2004.

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**CSTARS Interface:** A task was issued to Accenture for the high level design.

**ASAP:** ASAP will be implemented at EDA following the Technology Migration initiative

**Sub-Ledger Reports:** We will be updating 2 reports for AP and AR based on the gap analysis. We need to run the GL109 report and these new reports and then validate the data.

**Upward/Downward Adjustments:** This task is in the design phase. There is an issue with the PM005 screen – the task is more complex than initially thought. If the solution is too much we may drop the PM005 screen requirement. This code must be delivered by August 1 to enable the bureaus to have it in production by October 1.

**ETB:** ETB has been deployed and NIST has raised some issues that are being addressed by OFPA: quarterly close does not post to trial and connecting entries are not working with the reimbursable agreements module.

**Category A/B Adjustments:** NOAA and NIST have this in production. Census said this would be put into production after RAU implementation.

**Transfer Customer Orders:** NIST wrote the requirement and it went to the bureaus for review and comments. We are awaiting an informal level of estimate (LOE) from the contractor.

**Consolidated Reporting System:** The CSC is working with the Office of Budgeting to change the definition for obligations on the 133 report.

**Erroneous Payment Changes:** The CSC is working with OFPA on this issue to reconcile with the 133 report. The CSC hopes to have this completed by the end of June.

**Purchase Card/Fast Pay:** The CSC updated the requirements document. Other priorities may push this project into FY 2005 due to other priorities of Census programmers.

**E-Travel:** The DOC team is looking at interfaces, requirements, reporting and security and will produce a DOC requirements document and cost estimate by this June.

**Carry Forward Process:** NIST wrote the requirements document and conducted a walk-through. The CSC is preparing an MOU with NIST for NIST to do this work.

**Intergovernmental Transaction Portal:** No action to date. OFPA will work with bureaus to see if limited implementation in July affects bureaus.

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**CAMS Budget Exercise for FY 2006:** Jim Taylor asked the bureau CFOs to decompose their FY 2005-FY 2008 budgets to justify expenses by 10 standard categories. Bill will be sending this information to the bureaus.

**Financial Management Improvement Plans:** We will be looking at the results of the JFMIP test and the Census-led reviews to identify CAMS deficiencies and needed improvements. There will be a financial management off-site in late August where we expect to present a straw strategic plan to project the useful life of CAMS.

**CAMS Customer Surveys:** The CSC reminded CAMS managers that we need a file of CAMS users in the specified format.

**Recompete:** The RFP was released and proposals are due April 13<sup>th</sup>.

### Action Items

1. Ken Pooton will set up a weekly bureau migration deployment group.
2. The CSC will send out the document that identifies the differences between Oracle V3 and V6.
3. EDA and John Sansing need a technical discussion to get EDA current with CAMS. Discussion will include plans to move EDA server to NOAA.
4. John Sansing will get cost of Global Computer Systems technical support and provide to bureaus.
5. CAMS managers need to let John Sansing know if they need purchase card/fast pay this FY or can wait till FY 2005.
6. John Sansing will send out an e-mail to CAMS managers outlining what he needs to complete a questionnaire we received from JFMIP.
7. John Sansing is preparing an MOU with NIST for Carry Forward work.
8. CAMS managers will let John Sansing know if implementation of the Intergovernmental Transaction Portal in July will affect bureaus.

### Dates of Next CAMS Manager Meetings will be:

May 13<sup>th</sup> – NOAA  
June 10<sup>th</sup> – Census